WEST QUANTOXHEAD PARISH COUNCIL

Minutes of the Meeting of the Parish Council Meeting held on Wednesday 2nd September 2026 at 7.30 pm in West Quantoxhead Village Hall

Attendees:

WQPC Councillors:	S Sherry (Chairman) A Cottrell, P Gibbons, M Philipson and W Robinson
Somerset Councillors:	Cllr Davies
Avon & Somerset Constabulary:	None
Clerk:	Mrs Michelle Francis
Public:	Two members

Apologies:

WQPC Councillors:	P Mote
Somerset Councillors:	Cllr Rodrigues
Other	-

26/43	**Apologies for absence as noted above and reason for absence approved**
26/44	**Declarations of Interest**
	There were none
26/45	**Approval of the Minutes of the Meeting held on 1st July 2026**
	It was **resolved** to approve the minutes of the meeting Proposed Cllr Philipson, seconded Cllr Gibbons
26/46	**Reports**
26/46.1	Avon and Somerset Constabulary – The latest newsletter had been forwarded to members
26/46.2	Somerset Council – The written report received from Cllrs Davies had been forwarded to members – noted
	Cllr Davies highlighted the Wessex Devolution update; Road Closures at Brendon Road, Watchet and North Street, Williton
26/46.3	Quantock Hills JAC – No meeting
26/46.4	Local Community Network – The Highways sub-group meeting would be held the following week, which Cllr Philipson would attend
26/47	**Correspondence**
26/47.1	It was resolved to note the contents of the correspondence log.
26/47.2	A request had been received from West Quantoxhead Village Hall for the Parish Council to refrain from leaving any items within the grounds without authority - noted
26/47.3	Cllr Stamp had submitted her resignation to the Chairman. Members asked that their best wishes were passed on and thanked Cllr Stamp for everything she had done for the Parish Council.
26/48	**Finances**
26/48.1	Current Financial Statement – The current account balance as of 02.09.2026, was £10,658.05, which included ring-fenced funds for the Defibrillator of £1,819.62.
26/48.2	Bank Reconciliation – it was agreed the Chairman would sign the reconciliation and was duly undertaken.
26/48.3	The meeting authorised the following payments would be issued:

Date	Details	Cheque Nos	Invoice Nos	Total Bank £	VAT
02.09.26	Clerk Wages Wages – April - June	253		501.72	 0.00

	02.09.26	HMRC TAX & NI	254		125.40	0.00
	02.09.26	Clerk Wages Wages – July - Sept	255		501.72	0.00
	02.09.26	HMRC TAX & NI	256		125.40	0.00
	02.09.26	West Quantoxhead Village Hall Hire of Hall	257		26.00	0.00

26/49 **Planning**

26/49.1 There had been no new applications

Application No	Location	Description	Comments
3/38/26/003	Silver Leaves, Weacombe Road, West Quantoxhead, TA4 4EA	Erection of a two-storey extension to the rear and conversion of loft into ancillary accommodation with installation of dormer to rear and 3. No roof lights to the front	No objection

26/49.2 Somerset Council decisions:

Application No	Location	Decision
3/38/26/002	Staple Farm, Weacombe Road, West Quantoxhead, TA4 4EA	Awaiting decision

26/50 **Highway Matters**

26/50.1 The Avenue – Clearance of gully leading to culvert – Cllr Davies advised the works had been completed

26/50.2 Cannington Bio-Fuels – a reply was awaited regarding the tractors travelling through the village – Cllr Gibbons advised they would not travel after 9pm and used a one-way system – no further comment was made

26/51 **Community Emergency Plan**

Cllr Philipson had forwarded an updated version to members and asked for any comments to be made to him. It was noted two further risks had been added; 1) Lost on the Hill, 2) Wild Fire. A discussion took place around lone living and whilst not the responsibility of the Parish Council, it was suggested having a list to pass onto emergency services would be beneficial.

It was suggested to liaise with the Staple Diet distributors and ask they be aware of any vulnerable on their route, rather than hold a list of names. Cllr Gibbons agreed to add to the Staple Diet asking all look out for their neighbours

26/52 **Staple Diet**

Cllr Gibbons volunteered to write the article for the next edition.

26/53 **Defibrillator Training**

Only two responses had been received from parishioners, due to the lack of response, it was resolved not proceed with a training event

26/54 **Matters for the next meeting**

Budget Setting

Councillor vacancy

FUTURE MEETING DATES 2026 - 2nd September 2026; 4th November 2026

The meeting closed at 8.35 pm

Signed …… P Mote …….. Dated …… 4th November 2026 ……..……..