WEST QUANTOXHEAD PARISH COUNCIL

Minutes of the Meeting of West Quantoxhead Parish Council
held on Wednesday 1st July 2026 at 7.30pm in West Quantoxhead Village Hall

Attendees:

WQPC Councillors:	P Mote (Chairman), P Gibbons, M Philipson, S Sherry, W Robinson and H Stamp
Somerset Councillors:	Cllr Davies
Avon & Somerset Constabulary:	None
Clerk:	Mrs M Francis (Parish Clerk)
Public:	One member

Apologies:

WQPC Councillors:	Cllr A Cottrell
Somerset Councillors:	None
Other:	None

26/27	**Apologies for absence as noted above and reason for absence approved**
26/28	**Declarations of interest**:
	Cllr Gibbons – item 26/35.1 – Advised meeting and did not vote
	Cllr Philipson – item 26/41 – Advised meeting
26/29	**Approval of the Minutes of the last meeting held 6th May 2026** It was **resolved** to approve the minutes of the meeting. Proposed Cllr Sherry, seconded Cllr Gibbons, one abstention due to absence
26/30	**Approval of the Extra Ordinary Meeting held on 20th May 2026** It was **resolved** to approve the minutes of the meeting. Proposed Cllr Sherry, seconded Cllr Philipson, one abstention due to absence
26/31	**Matters from the Minutes –** there were none
26/32	**Reports**
26/32.1	Avon and Somerset Constabulary – No report received
26/32.2	Somerset Council – The report received from Cllr Davies and Cllr Rodrigues had been forwarded to members.
26/32.3	Quantock Hills JAC – No meeting, therefore no report
26/32.4	Local Community Network (LCN) - No meeting, therefore, no report. It was noted the AGM would be held in 2 weeks' time
26/33	**Correspondence**
26/33.1	It was resolved to note the contents of the correspondence log
26/33.2	Somerset Council Service to the Community Awards 2026 – no nominations
26/33.3	Somerset Council Local Plan – it was **resolved** Councillors would comment individually as parishioners, not as Councillors
26/33.4	(Item 25/81) NHS South Western Ambulance Service – Defibrillator Training – it was resolved to include in the Staple Diet and ask for anyone wishing to attend contact the Clerk by the 28th of August 2026
26/34	**Finances**
26/34.1	Current Financial Statement – the current account balance as of 01.07.2026 was £12,416.42 which included ring fenced funds for the defibrillator of £1819.62 giving available reserves of £10,880.55

26/34.2	Bank reconciliation – it was agreed the Chairman would sign the reconciliation and was duly undertaken.
26/34.3	<u>The meeting authorised the following payments to be made:</u> Zurich Insurance, Clerks Wages and NI
26/35	**Planning**
26/35.1	The following application was considered:

Application No	Location	Description	Comments
3/38/26/002	Staple Farm, Weacombe Road, West Quantoxhead, TA4 4EA	Erection of 2 No. dwellings with associated parking, garage and landscaping	No Objection

26/35.2	Somerset Council Planning decisions:

Application No:	Location	Decision
3/38/26/002	Fields east of St Audries Bay Holiday Club, West Quantoxhead	Granted

26/36	**Insurance Renewal**
	It was **resolved** to accept the renewal from Zurich Insurance at the sum of £214.00
26/37	**Highways Matters**
26/37.1	Corner of Luckes Lane – All road markings had been completed; therefore, this item would be removed from the agenda
26/37.2	The Avenue – No update regarding the gully clearance leading to culvert. It had been reported on the Somerset Council portal. Cllr Robinson offered to strim around the culvert entrance. Cllr Philipson would report that the road carriageway was being eroded.
26/37.3	Grit Bins – Cllr Mote confirmed all bins were full of grit. The old bin needed to be disposed of – Cllr Philipson would ask Highways if they could dispose of it at the next LCN meeting
26/37.4	Cannington Bio-Fuels – concern had been raised regarding the tractors travelling through the village – it was resolved to contact the company and request the village was not used as a short-cut, which had been previously agreed.
26/38	**Report from Parish Assembly**
	It was agreed it had been well attended; with a very knowledgeable presentation and interesting questions raised
26/39	**Community Emergency Plan**
26/40	**Staple Diet –** Cllr Stamp offered to write a report for the next edition
26/41	**Churchyard Maintenance**
	A representative from the church enquired regarding the possibility of receiving funding from the Parish Council and explained what they called very fragile finances. They were asked to make a formal request and provide past accounts for an informed decision to be considered.
26/42	**Matters for the next meeting to be held on 2nd September 2026**: Defibrillator training
	2026 Future meeting dates:
	2nd September 2026; 4th November 2026

	The meeting closed at 8.35pm

Signed:…… Cllr Mote…… **Dated:** …… 2nd September 2026 **……**