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|--------------|--|--|---|--------------------|---------------------|------------|
| 25/63.3      | <u>The meeting authorised the following cheques would be issued:</u><br>Proposed Cllr Sherry, seconded Cllr Philipson  |  |   |                    |                     |            |
|              | <b>Date</b>  | <b>Details</b>   | <b>Cheque Nos</b>   | <b>Invoice Nos</b> | <b>Total Bank £</b> | <b>VAT</b> |
|              | 05.11.25   | Clerk Wages<br>Wages – Oct - Dec                             | 244   |                    | 466.45              | 0.00       |
|              | 05.11.25   | HMRC<br>TAX & NI   | 245   |                    | 116.60              | 0.00       |
|              | 05.11.25   | AED Locator (EU) Ltd<br>Bleed Kit                            | 246   | 05609              | 283.75              | 45.80      |
|              | It was noted the clerk had continued to request invoices in relation to the grass cutting, but none had been received to date  |  |   |                    |                     |            |
| 25/63.4      | Bank Account – the Clerk would continue to speak to NatWest Bank, regarding a community account.   |  |   |                    |                     |            |
| 25/63.5      | Appointment of Internal Audit – It was agreed to use the existing internal auditor   |  |   |                    |                     |            |
| <b>25/64</b> | <b>Planning</b>  |  |   |                    |                     |            |
| 25/64.1      | <b>Application No</b>  | <b>Location</b>  | <b>Details</b>  |                    | <b>Comment</b>      |            |
|              | 3/38/25/002  | Silver Leaves, Weacombe Road, West Quantoxhead, TA4 4EA      | Conversion of loft into ancillary accommodation to include alterations to roof shape and formation of balcony |                    | No objection        |            |
| 25/64.2      | <b>Application No</b>  | <b>Location</b>  | <b>Somerset Council Decision</b>  |                    |                     |            |
|              | 3/38/25/001  | Fields east of St Audries Bay Holiday Club, West Quantoxhead | Refused   |                    |                     |            |
| <b>25/65</b> | <b>Highway Matters</b>   |  |   |                    |                     |            |
| 25/65.1      | Corner of Luckes Lane – Despite promises from Somerset Council there had been no date from the contractors as to when the work would be undertaken. This would continue to be flagged at the LCN Highways Meetings. It was noted this corner had been marked as an accident blackspot  |  |   |                    |                     |            |
| 25/65.2      | The Avenue – Somerset Council had advised that the hedge cutting would be undertaken in due course, but that they had deemed it as not important, so no date had been given. Councillors noted that Somerset Council had confirmed the hedge cutting would be undertaken, so must have taken ownership.  |  |   |                    |                     |            |
|              | It was noted that a parishioner’s hedge remained overgrown on the main A39, causing cars to pull across the road into oncoming traffic – Cllr Philipson would report on Somerset Council website. Cllr Mote would be asked to take photographs to forward with the report.   |  |   |                    |                     |            |
| <b>25/66</b> | <b>Village Defibrillator</b> – no report   |  |   |                    |                     |            |
| <b>25/67</b> | <b>Bleed Kit</b><br>The invoice had been agreed under item 25/63.3   |  |   |                    |                     |            |
| <b>25/68</b> | <b>Staple Diet</b><br>Cllr Philipson volunteered to write the article for the next edition.  |  |   |                    |                     |            |
| <b>25/69</b> | <b>Community Emergency Plan</b><br>Sampford Brett Parish Council had advised they would be happy for their basic plan to be used to prepare a plan for West Quantoxhead. It was noted the main issue would be that of power outages as the most likely scenario and that the village hall would be designated as shelter. Cllr Philipson would start to draft a plan and would forward it to members for discussion. |  |   |                    |                     |            |

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| <b>25/70</b> | <b>Website and Councillor Email address</b>                                   |
|              |   |
| <b>25/71</b> | <b>Matters for the next meeting to be held on 7<sup>th</sup> January 2026</b> |
|              | Budget 2026-2027  |
|              |   |
|              | <b>FUTURE MEETING DATES</b>   |
|              |   |
|              | 7 <sup>th</sup> January 2026; 4 <sup>th</sup> March 2026                      |
|              |   |
|              | The meeting closed at 8.34 pm   |
|              |   |

Signed ..... Cllr Mote .....

Dated ..... 7<sup>th</sup> January 2026 .....