

WEST QUANTOXHEAD PARISH COUNCIL

Minutes of the Meeting of the Parish Council Meeting
held on Wednesday 5th November 2025 at 7.30 pm in West Quantoxhead Village Hall

Attendees:

WQPC Councillors:	S Sherry (Chairman), M Philipson, W Robinson and H Stamp
Somerset Councillors:	None
Avon & Somerset Constabulary:	None
Clerk:	Mrs Michelle Francis
Public:	One member

Apologies:

WQPC Councillors:	A Cottrell, P Gibbons and P Mote
Somerset Councillors:	Davies and Woods
Other	-

25/57	Apologies for absence as noted above and reason for absence approved
25/58	Declarations of Interest There were none
25/59	Approval of the Minutes of the Meeting held on 3rd September 2025 It was unanimously resolved to approve the minutes of the meeting
25/60	Matters from the Minutes – there were none
25/61	Reports
25/61.1	<u>Avon and Somerset Constabulary</u> – The latest newsletter had been forwarded to members.
25/61.2	<u>Somerset Council</u> – The written report received from Cllr Davies had been forwarded to members – noted
25/61.3	<u>Quantock Hills JAC</u> – Cllr Philipson the latest meeting had mainly focused on the Management Plan. The work on mental health had been seen as a success. Planning applications would be properly scrutinised, particularly around permitted development.
25/61.4	<u>Local Community Network (LCN) and Highway Stewardship</u> – It was noted the Highway Stewardship scheme was no longer going ahead, so it would be removed from the agenda. Members expressed dismay that the meetings appeared to be just a platform for talking, noting the lack of issues being addressed or delivered. Public transport had been discussed and lack of routes to Bridgwater had been highlighted. It was noted the B3191 had been closed permanently – a working group would be set up to consider alternatives.
25/62	Correspondence
25/62.1	It was resolved to note the contents of the correspondence log.
25/62.2	An email had been received from a parishioner regarding speeding through the village. Councillors sympathised with the concern raised but noted they had requested lower speed limits from Somerset Council Highways but had been unsuccessful. Cllr Philipson would raise the issue with Highways Officers at the next meeting.
25/63	Finances
25/63.1	Current Financial Statement – The current account balance as of 05.11.2025, was £9,089.17, which included ringfenced funds for the Defibrillator of £1,819.62, giving available reserves of £7,269.55
25/63.2	Bank Reconciliation – it was agreed the Chairman would sign the reconciliation and was duly undertaken.

25/63.3	The meeting authorised the following cheques would be issued: Proposed Cllr Sherry, seconded Cllr Philipson					
	Date	Details	Cheque Nos	Invoice Nos	Total Bank £	VAT
	05.11.25	Clerk Wages Wages – Oct - Dec	244		466.45	0.00
	05.11.25	HMRC TAX & NI	245		116.60	0.00
	05.11.25	AED Locator (EU) Ltd Bleed Kit	246	05609	283.75	45.80
	It was noted the clerk had continued to request invoices in relation to the grass cutting, but none had been received to date					
25/63.4	Bank Account – the Clerk would continue to speak to NatWest Bank, regarding a community account.					
25/63.5	Appointment of Internal Audit – It was agreed to use the existing internal auditor					
25/64	Planning					
25/64.1	Application No	Location	Details			Comment
	3/38/25/002	Silver Leaves, Weacombe Road, West Quantoxhead, TA4 4EA	Conversion of loft into ancillary accommodation to include alterations to roof shape and formation of balcony			No objection
25/64.2	Application No	Location	Somerset Council Decision			
	3/38/25/001	Fields east of St Audries Bay Holiday Club, West Quantoxhead	Refused			
25/65	Highway Matters					
25/65.1	Corner of Luckes Lane – Despite promises from Somerset Council there had been no date from the contractors as to when the work would be undertaken. This would continue to be flagged at the LCN Highways Meetings. It was noted this corner had been marked as an accident blackspot					
25/65.2	The Avenue – Somerset Council had advised that the hedge cutting would be undertaken in due course, but that they had deemed it as not important, so no date had been given. Councillors noted that Somerset Council had confirmed the hedge cutting would be undertaken, so must have taken ownership.					
	It was noted that a parishioner’s hedge remained overgrown on the main A39, causing cars to pull across the road into oncoming traffic – Cllr Philipson would report on Somerset Council website. Cllr Mote would be asked to take photographs to forward with the report.					
25/66	Village Defibrillator – no report					
25/67	Bleed Kit The invoice had been agreed under item 25/63.3					
25/68	Staple Diet Cllr Philipson volunteered to write the article for the next edition.					
25/69	Community Emergency Plan Sampford Brett Parish Council had advised they would be happy for their basic plan to be used to prepare a plan for West Quantoxhead. It was noted the main issue would be that of power outages as the most likely scenario and that the village hall would be designated as shelter. Cllr Philipson would start to draft a plan and would forward it to members for discussion.					

11

25/70	Website and Councillor Email address
25/71	Matters for the next meeting to be held on 7th January 2026
	Budget 2026-2027
	FUTURE MEETING DATES
	7 th January 2026; 4 th March 2026
	The meeting closed at 8.34 pm

Signed

Dated