WEST QUANTOXHEAD PARISH COUNCIL

Minutes of the Meeting of the Parish Council Meeting held on Wednesday 3rd September 2025 at 7.30 pm in West Quantoxhead Village Hall

Attendees:

WQPC Councillors:	P Mote (Chairman), M Philipson, W Robinson and H Stamp
Somerset Councillors:	None
Avon & Somerset	
Constabulary:	None
Clerk:	Mrs Michelle Francis
Public:	One member

Apologies:

WQPC Councillors:	A Cottrell, P Gibbons and S Sherry
Somerset Councillors:	Davies and Woods
Other	-

25/43	Apologies for absence as noted above and reason for absence approved				
	Cllr Cottrell had expressed difficulty in attending Wednesday meetings, a discussion took place, where it was resolved Wednesday was the most convenient for the majority of members and hall availability, therefore, meetings would remain on a Wednesday night				
25/44	Declarations of Interest				
	There were none				
25/45	Approval of the Minutes of the Meeting held on 2 nd July 2025				
	It was unanimously resolved to approve the minutes of the meeting				
25/46	Matters from the Minutes – there were none				
25/47	Poporto				
25/47.1	Reports Avon and Somerset Constabulary – The latest newsletter had been forwarded to members. It was noted there was a new PCSO				
25/47.2					
25/47.3	Quantock Hills JAC – Cllr Philipson advised there was a Management Review currently online. A new project was being undertaken of releasing Pine Martins on the Quantock Hills, which were beneficial for Red Squirrels				
25/47.4	<u>Local Community Network</u> – The AGM had taken place in July. The main focus had been to try and get the infrastructure sorted. The ongoing issue with Watchet and Blue Anchor road was raised at the Highways meeting, where it was confirmed, this road would never reopen. It was noted the Railway was under threat due to erosion and the railway bridge was causing concern.				
25/40	Correspondence				
25/48 25/48.1	Correspondence It was resolved to note the contents of the correspondence log. Cllr Philipson would contact Sampford Brett Parish Council regarding their Community Emergency Plan to adapt for West Quantoxhead				
25/48.2	An email had been received from a parishioner regarding Fibre Broad Band in West Quantoxhead, whilst there was nothing the parish council could do within their powers, the clerk had registered to receive updates as to when fibre would be installed into the village				
25/48.3	Parish Preparedness Survey – it was resolved to submit the form that Cllr Philipson had po and circulated by email prior to the meeting				
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25/49 25/49.1	Finances Current Financial Statement – The current account balance as of 03.09.2025, was £9,708.22, which included ringfenced funds for the Defibrillator of £1,819.62, giving available reserves of						
25/49.2	£7,888.60 Bank Reconciliation – it was agreed the Chairman would sign the reconciliation and was duly						
25/49.3	undertaken. The meeting authorised the following cheques would be issued: Proposed Cllr Mote, seconded Cllr Philipson						
	Date Details Cheque Nos Invoice Nos Total Bank £ VAT						
	03.09.25	Clerk Wages	241	invoice ives	466.45		
		Wages – July - September				0.00	
	03.09.25	HMRC TAX & NI	240		116.60	0.00	
	03.09.25	WQ Village Hall Hall Hire	243		26.00	0.00	
25/49.4	Bank Accou	int – the Clerk advised th account if there was an e	at Unity E	ank charged	£6 per month. Na	itWest of	fered a
	account to b	pe used.					
25/50 25/50.1	Planning Application Location Details					Comment	
	No 3/38/25/001	Fields east of St Audries Bay Holiday Club, West Quantoxhead	bridge fro		c/public right of way and by Holiday Club to the ely 230m east)	d rope	No objection
			<u> </u>				
25/50.2	Application No	Location		Details			Decision
			nge of use of barn into 1 No. dwelling (retention rt works already undertaken)			Granted	
25/51	Highway M	atters					
25/51.1	Corner of Luckes Lane – Somerset Council Highways had advised the signage would be undertaken during the 1 st or 2 nd week in September but had recently been advised there was a problem with the contractor undertaking the work.						
25/51.2	The Avenue – The reported issues had been acknowledged, and a site visit was awaited. It was noted West Somerset Council had historically cleared the ditch and had cut the hedge from the Rectory to the bungalow.						
25/51.3 25/51.4	Salt Bins – Cllr Mote advised all the current bins were full. The new bin required placing						
	Vinnicombe – Cllr Mote advised the rights of way officer had requested the path was cleared from the gate behind the Windmill Inn up to the next National Trust gate					leared from	
25/52	Village Defibrillator						
		ted the defibrillator had b d reported on line	een depl	oyed at the er	nd of July but not u	ısed. All	had been
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25/53	Bleed Kit		
	This remained outstanding		
25/54	Staple Diet		
	Cllr Stamp volunteered to write the article for the next edition.		
25/55	Matters for the next meeting to be held on 5 th November 2025		
	Budget 2026-2027		
	FUTURE MEETING DATES		
	5 th November 2025; 7 th January 2026; 4 th March 2026		
	The meeting closed at 8.19 pm		

Signed	Dated
oigned	Dated