WEST QUANTOXHEAD PARISH COUNCIL

Minutes of the Meeting of the Parish Council Meeting held on Wednesday 2nd July 2025 at 7.30 pm in West Quantoxhead Village Hall

Attendees:

WQPC Councillors:	P Mote (Chairman), P Gibbons, M Philipson, W Robinson and H Stamp		
Somerset Councillors:	Woods		
Avon & Somerset			
Constabulary:	None		
Clerk:	Mrs Michelle Francis		
Public:	One member		

Apologies:

WQPC Councillors:	-
Somerset Councillors:	Davies
Other	-

25/26	Declarations of Interest			
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	There were none			
25/27	Approval of the Minutes of the Meeting held on 5 th March 2025			
	It was unanimously resolved to approve the minutes of the meeting.			
	Proposed Cllr Philipson, seconded Cllr Gibbons			
25/28	Matters from the Minutes – there were none			
25/29	Reports			
25/29.1	Avon and Somerset Constabulary – The latest newsletter had been forwarded to members. Cll			
	Stamp had pinned a copy to the noticeboard for Parishioners to view			
25/29.2	Somerset Council – The written reports received from Cllrs Davies and Woods had been forwarded to members – noted			
	Cllr Woods provided an update on the parking charges, advising that the charges would be			
	implemented in the autumn. Cllr Philipson raised a query regarding the consultation that was			
	supposed to be taking place, questioning how a decision could have already been made while			
	the consultation was still ongoing. In response, Cllr Woods clarified that Somerset Council had			
	already made their decision, despite the consultation still being in progress.			
25/29.3	Quantock Hills JAC – Cllr Philipson advised the next meeting would be held on 23 rd July 2025			
25/29.4	<u>Local Community Network</u> – It was advised the main topic was the objection to the closure of the B3191. The bridge into Watchet old town, was reported to have damage and concern was raised as this was the only entrance to this part of the town. The Number 28 service bus would be all electric by the summer and they would be longer buses, with extra luggage capacity.			
25/30	Correspondence			
25/30.1	It was resolved to note the contents of the correspondence log. The Enhanced Highways Maintenance Pilot scheme was noted, with concern raised regarding lack of funds to pay for Chapter 8 training required, to work on/along the highway – this may have some effect in the			
25/30.2	future Somerset Council Chairs Award – there were no nominations			
25/30.3	Somerset's new local transport plan was open for consultation – no comments were made			

25/31	Finances						
25/31.1		nancial Statement – T				, was £10,722.88,	
	which included ringfenced funds for the Defibrillator of £1,819.62.						
	Consideration would be given to bank charges and online banking						
25/31.2	Bank Reconciliation – it was agreed the Chairman would sign the reconciliation and was duly undertaken.						
25/31.3		ng authorised the follo		ould be issue	<u>d</u> :		
	Proposed Cllr Gibbons, seconded Cllr Philipson						
	Date	Details	Cheque Nos	Invoice Nos	Total Bank £	VAT	
	02.07.25	Zurich Insurance	237		214.00		
		Insurance				0.00	
	02.07.25	Clerk Wages	238		466.45		
		Wages – April - June				0.00	
	02.07.25	HMRC	239		116.60		
		TAX & NI				0.00	
	02.07.25	SALC	240	2371	30.00		
		Councillor Training				0.00	
	02.07.25	SALC	240	1968	164.57		
		Affiliation Fees				0.00	
25/32	Planning						
25/32.1		l been no new applicat					
25/32.2	There had been no new decisions						
							
25/33		Renewal	P 20 7 1				
	it was una	inimously resolved the	policy with Zurio	en would be re	enewea		
25/34	Highway	Mattore					
25/34.1	Highway Matters Corner of Luckes Lane – Somerset Council Highways had advised the signage would be undertaken during the 1 st or 2 nd week in September						
20/04.1							
25/34.2	The Avenue – The issues had been reported once again to Somerset Council by Cllr Philipson						
25/34.3							
	agenda						
	The grass cutting contractor would be asked to cut the hedge and edge of path, along the A39,						
	where brambles were encroaching the footpath (Village Hall – Garage)						
25/35	Report fro	om Parish Assembly					
20,00	It was reported the Parish Assembly had been successful, with 14 parishioners attending, who						
	gave good feedback. The talk from St Johns on the Defibrillator, had been well received.						
25/36	Audit for Year Ending 31st March 2025						
25/36.1		al Governance Statem		?5 was appro∖	ed and signed		
25/26 2		Cllr Philipson, second		- d			
25/36.2	The Annual Accounting Statement was considered – Proposed Cllr Gibbons, seconded Cllr Stamp						
25/36.3		olved the Accounting		l he signed by	the Chairman		
_0,00.0		Cllr Gibbons, seconde		. 20 digitica by	, and Ondininan		
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25/37	Village Defibrillator
25/37.1	As previously advised, the Defibrillator had been donated by the British Heart Foundation, with a request for a donation if possible.
	Following the successful fundraising efforts, it was unanimously resolved to donate £400.00 to
	the British Heart Foundation. The proposal was made by Cllr Gibbons and seconded by Cllr Mote.
	This donation will leave the defibrillator fund with a balance of £1,419.62, which will be allocated
	towards future expenses, including the cost of the electrician.
	Upon the recommendation from St Johns, at the Parish Assembly, Cllr Gibbons agreed to
	purchase scissors, suitable for cutting clothes, which would be placed in the cabinet.
	Cllr Gibbons informed members that the Defibrillator had already been taken out twice, though not used. Members were asked to keep an eye on the unit. It was agreed that a sign would be installed on or near the unit requesting that, if the Defibrillator is taken, the user should call Cllr Gibbons (phone number to be included) so that the unit can be checked and pads replenished if necessary. This is to ensure the Defibrillator always remains available and fully operational
	It was noted funds may be available from the Community Foundation, for ongoing costs, such as the pads
25/38	Bleed Kit
	Members were advised that a cheaper unit was available; however, it would require the Parish Council to replace any used supplies at its own expense.
	After consideration, it was unanimously resolved to continue with the Bleed Kit provided by Avon and Somerset Constabulary, who will replenish any used supplies at no cost to the Parish Council. The Bleed Kit will be purchased at a cost of £199.00 + VAT and installed alongside the Defibrillator, using the funds that have been raised for this purpose
25/39	Report from VE Day Beacon Lighting – Thursday 8 th May 2025
20/03	Cllr Stamp reported that the Beacon lighting event had been a success, with 21 attendees, and that the Beacon was visible from Minehead. Thanks were extended to The National Trust for their support, and to Nigel for the loan of the Beacon.
25/40	Staple Diet
	Cllr Gibbons volunteered to write the article for the next edition.
25/41	Matters for the next meeting
	Somerset Resilience Report (Cllr Philipson)
25/42	FUTURE MEETING DATES
	3 rd September 2025; 5 th November 2025; 7 th January 2026; 4 th March 2026
	The meeting closed at 8.07 pm

Signed	Dated