

# WEST QUANTOXHEAD PARISH COUNCIL

Wibble Farm  
West Quantoxhead  
Nr Taunton  
Somerset  
TA4 4DD

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25<sup>th</sup> June 2025

Dear Councillor

You are hereby summoned to attend the Annual Meeting of West Quantoxhead Parish Council to be held on Wednesday 2<sup>nd</sup> July 2025 at 7.30 pm, at West Quantoxhead Village Hall.

***There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.30 pm, providing the notice period has been complied with. Please see Public Participation Notice.***

Yours faithfully

*M Francis*

Michelle Francis  
Clerk to the Council

## A G E N D A

<b>25/25</b>	<b>To note apologies for absence and approve reason, where appropriate</b>
<b>25/26</b>	<b>Declarations of Interest</b>
<b>25/27</b>	<b>Minutes of the last meeting held on 7<sup>th</sup> May 2025 for approval</b> (attached)
<b>25/28</b>	<b>Matters from the Minutes – for the purpose of report only</b>
<b>25/29</b>	<b>Reports</b>
25/29.1	Avon and Somerset Constabulary
25/29.2	Somerset Council
25/29.3	Quantock Hills JAC Meeting
25/29.4	Local Community Network (LCN) and Highway Stewardship
<b>25/30</b>	<b>Correspondence</b>
25/30.1	To note the correspondence log (attached)
25/30.2	Somerset Council Chairs Award – to consider nominee
25/30.3	Somerset's new local transport plan for consultation – to consider comments
<b>25/31</b>	<b>Finances</b>
25/31.1	Current Financial Statement – to note
25/31.2	Bank Reconciliation to date (to be signed at meeting)
25/31.3	Authorisation of expenditure - <u>To authorise the issuing of the following cheques:</u> To be given at the meeting
<b>25/32</b>	<b>Planning</b>
25/32.1	There are no new applications to consider
25/32.2	Decisions: no new decisions
<b>25/33</b>	<b>Insurance Renewal</b>
<b>25/34</b>	<b>Highway Matters</b>
25/34.1	Corner of Luckes Lane – update on signage
25/34.2	The Avenue – update
25/34.3	SID Speed Indicator Device - update
<b>25/35</b>	<b>Report from Annual Parish Assembly</b>
<b>25/36</b>	<b>Audit for Year Ending 31<sup>st</sup> March 2025</b>
25/36.1	Annual Governance Statement 2024/2025 – to approve and sign
25/36.2	To consider Annual Accounting Statement
25/36.3	To approve for Chairman to sign Accounting Statement
<b>25/37</b>	<b>Village Defibrillator</b>
25/37.1	To consider how much to donate to British Heart Foundation

<b>25/38</b>	<b>Bleed Kit</b> – to consider purchase to be installed alongside Defibrillator
<b>25/39</b>	<b>Report from VE Day Beacon Lighting</b>
<b>25/40</b>	<b>Staple Diet</b> – volunteer to write a report for the next edition
<b>25/41</b>	<b>Matters for the next meeting</b>
<b>25/42</b>	<b>FUTURE MEETINGS 2025</b> – 3 <sup>rd</sup> September 2025, 5 <sup>th</sup> November 2025