

**Minutes of the Meeting of the Parish Council Meeting  
held on Wednesday 8<sup>th</sup> January 2025 at 7.30 pm in West Quantoxhead Village Hall**

<b>WQPC Councillors:</b>	P Mote (Chairman), P Gibbons, M Philipson, W Robinson, H Stamp and S Sherry
<b>Somerset Councillors:</b>	None
<b>Avon &amp; Somerset Constabulary:</b>	None
<b>Clerk:</b>	Mrs Michelle Francis
<b>Public:</b>	One member

<b>WQPC Councillors:</b>	A Cottrell
<b>Somerset Councillors:</b>	Davies and Woods
<b>Other</b>	-

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24/83	<b>Website and Councillor Email Addresses</b>																							
	It was resolved to investigate a “.gov” address for the website and councillor email addresses, noting that although not mandatory, it was recognised as good practice																							
24/84	<b>Village Emergency Response</b>																							
	An email had been received from a resident regarding the lack of response from the Parish Council to offer support to the community and lack of care provision during the storm in December highlighting that grants that had been available. It was noted the Parish Council do not have any resource/powers to offer care provision, and that neighbours do have their own networks and ensured that vulnerable residents were safe and secure. It was resolved to invite the author to a future meeting with a request for an explanation of what a grant could be used for specifically																							
24/85	<b>Finances</b>																							
24/85.1	Current Financial Statement – The current account balance as of 08.01.2025, was £4,767.34																							
24/85.2	Bank Reconciliation – it was agreed the Chairman would sign the reconciliation and was duly undertaken.																							
24/85.3	<u>The meeting authorised the following cheques would be issued:</u>																							
	<table><tr><th>Date</th><th>Details</th><th>Cheque No.</th><th>Invoice No.</th><th>Total Bank £</th><th>VAT £</th></tr><tr><td>08.01.2025</td><td>Clerk Wages &amp; NI Oct-Dec</td><td>233,234</td><td></td><td>583.05</td><td>0.00</td></tr><tr><td></td><td></td><td></td><td>Total Amount</td><td>£583.05</td><td></td></tr></table>	Date	Details	Cheque No.	Invoice No.	Total Bank £	VAT £	08.01.2025	Clerk Wages & NI Oct-Dec	233,234		583.05	0.00				Total Amount	£583.05						
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24/85.4	<b>Budget Considerations and Precept 2025/2026</b>																							
	Budget - The draft budget for 2025/2026 was considered and after an alteration to the grass cutting provision, the final budget was set at £4,830.00. Proposed Cllr Sherry, seconded Cllr Gibbons and unanimously resolved.																							
	Precept - It was noted the tax base had increased from 168.46 to 179.13. Members were presented with varying options. After a discussion, it was resolved to request a precept of £4,850.00 which equated to a £1.11 or 4.27% increase, meaning the cost for a band D property would rise from £25.97 to £27.08. Proposed by Cllr Sherry, seconded by Cllr Mote and unanimously resolved.																							
24/86	<b>Planning</b>																							
24/86.1	There had been no new applications																							
24/86.2	There had been no new decisions																							
24/87	<b>Highway Matters</b>																							
24/87.1	Corner of Luckes Lane – the LCN highways meeting had advised that a task order had been submitted to the contractor																							
24/87.2	The Avenue – It had been advised Highways were contacting the owner – no further update																							
24/87.3	SID (Speed Indicator Device) – no further update. It would be investigated if a device could remain in one place, or whether it needed to be moved on a regular basis																							
	Cllr Mote advised he had spoken to a Highways Officer regarding the ongoing issues above and concern of flooding by the old horse fountain – awaiting an update																							
24/88	<b>Village Defibrillator</b>																							
24/88.1	It was agreed to hold a Sunday Lunch on 16 <sup>th</sup> February 2025, places would require pre-booking. A poster would be placed on the noticeboard, and it would be included in the Staple Diet.																							
	Cllr Gibbons had received a £50.00 donation towards the fund and had thanked the donor.																							

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