

WEST QUANTOXHEAD PARISH COUNCIL

c/o Wibble Farm, Williton, Nr Taunton, Somerset, TA4 4DD

Tel. No. 01984 633518

Email: westquantoxheadpc@gmail.com

31st October 2024

Dear Councillor

You are hereby summoned to attend the Annual Meeting of West Quantoxhead Parish Council to be held on Wednesday 6th November 2024 at 7.30 pm, at West Quantoxhead Village Hall.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.30 pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours faithfully

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

24/61	To note apologies for absence and approve reason, where appropriate						
24/62	Declarations of Interest						
24/63	Minutes of the last meeting held on 4th September 2024 for approval (attached)						
24/64	Matters from the Minutes – for the purpose of report only						
24/65	Reports						
24/65.1	Avon and Somerset Constabulary						
24/65.2	Somerset Council						
24/65.3	Quantock Hills JAC						
24/65.4	Local Community Network (LCN)						
24/66	Correspondence						
24/66.1	To note the correspondence log (attached)						
24/66.2	Reply from St Audries Wedding Venue to advise they would change the bulbs to warm white in November						
24/66.3	Patient Participation Group Notice – to consider displaying on noticeboards and website (forwarded)						
24/66.4	Somerset Parishes Conference and SALC AGM – 13 th November – to consider attendance						
24/67	Website and Councillor Email addresses (forwarded 31.10.2024)						
24/68	Finances						
24/68.1	Current Financial Statement – to note						
24/68.2	Bank Reconciliation to date (to be signed at meeting)						
24/68.3	Authorisation of expenditure - <u>To authorise the issuing of the following cheques:</u> To be given at the meeting						
24/68.4	Appointment of Internal Auditor						
24/68.5	Budget Considerations 2025/2026 - attached						
24/69	Planning						
24/69.1	Applications: To consider the following application:						
	<table border="1"><thead><tr><th>Application No</th><th>Location</th><th>Description</th></tr></thead><tbody><tr><td>3/38/24/002</td><td>Staple Farm, Weacombe Road, West Quantoxhead, TA4 4EA</td><td>Change of use of barn into 1 No. dwelling (retention of part works already undertaken)</td></tr></tbody></table>	Application No	Location	Description	3/38/24/002	Staple Farm, Weacombe Road, West Quantoxhead, TA4 4EA	Change of use of barn into 1 No. dwelling (retention of part works already undertaken)
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3/38/24/002	Staple Farm, Weacombe Road, West Quantoxhead, TA4 4EA	Change of use of barn into 1 No. dwelling (retention of part works already undertaken)					

24/69.2	Decisions: To note the following:			
	Application No	Location	Description	Decision
	3/38/24/001	The Old Rectory, Williton to Bridgwater Road, West Quantoxhead, TA4 4DS	Application for a Non-Material Amendment to 3/38/08/001 for replacement of 2 No. windows and door, with single pair of folding doors at ground floor level of rear annexe building with minor alterations to internal and external layout	Granted
24/70	Highway Matters			
24/70.1	Trees along the main road – awaiting response from Highways after inspection - reference is 616185			
24/70.2	Corner of Luckes Lane – update from Somerset Council Highways on agreement of option two			
24/70.3	The Avenue – overgrown hedge and water dispersing onto road – awaiting update from Somerset Council Highways			
24/70.4	SID (Speed Indicator Device) Possible Funding - awaiting update from Somerset Council Highways			
24/71	Village Defibrillator			
24/71.1	Village Events to raise funds			
24/72	Bus Shelter – update on repairs			
24/73	Repair to Noticeboard located at the Garage			
24/74	Grass Cutting			
24/74.1	To consider new contract details for grass cutting and areas 2025-2026			
24/75	Staple Diet and Communication with Parishioners			
24/76	FUTURE MEETINGS			
	8 th January 2025; 5 th March 2025; 7 th May 2025; 2 nd July 2025; 3 rd September 2025; 5 th November 2025			