

# WEST QUANTOXHEAD PARISH COUNCIL

Wibble Farm  
West Quantoxhead  
Nr Taunton  
Somerset  
TA4 4DD

Tel. No. 01984 633518  
Email: westquantoxheadpc@gmail.com

26<sup>th</sup> April 2024

Dear Councillor

You are hereby summoned to attend the Annual Meeting of West Quantoxhead Parish Council to be held on Wednesday 1<sup>st</sup> May 2024 at 7.30 pm, at West Quantoxhead Village Hall.

***There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.30 pm, providing the notice period has been complied with. Please see Public Participation Notice.***

Yours faithfully

*M Francis*

Michelle Francis  
Clerk to the Council

## A G E N D A

<b>24/01</b>	<b>Election of Chairman and receipt of declaration of acceptance of office</b>
<b>24/02</b>	<b>To note apologies for absence and approve reason, where appropriate</b>
<b>24/03</b>	<b>Declarations of Interest</b>
<b>24/04</b>	<b>Election of Vice Chairman</b>
<b>24/05</b>	<b>Councillor Co-option</b>
24/05.1	To consider application received and if co-opted to sign Declaration of Acceptance of office (attached)
<b>24/06</b>	<b>Appointment of Councillors to Committees</b>
24/06.1	Village Hall Representative
24/06.2	Quantock Hills Representative
<b>24/07</b>	<b>To confirm continued eligibility and re-adoption of the General Power of Competence - "That West Quantoxhead Parish Council resolves that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions Order 2012), resolves that the Council is eligible to adopt and to exercise the General Power of Competence due to having 2/3 elected members and qualified Clerk".</b>
<b>24/08</b>	<b>To re-adopt Standing Orders and Code of Conduct</b>
<b>24/09</b>	<b>Minutes of the last meeting held on 6<sup>th</sup> March 2024 for approval (attached)</b>
<b>24/10</b>	<b>Matters from the Minutes – for the purpose of report only</b>
<b>24/11</b>	<b>Reports</b>
24/11.1	Avon and Somerset Constabulary
24/11.2	Somerset Council
24/11.3	Quantock Hills JAC Meeting
24/11.4	Local Community Network (LCN) and Highway Stewardship
<b>24/12</b>	<b>Correspondence</b>
24/12.1	To note the correspondence log (attached)
24/12.2	To consider email from parishioner regarding precept and matters of concern (forwarded)
24/12.3	Hinkley Point Project Funding - request for a letter of support – to consider (forwarded 15/03/2024)
24/12.4	West Somerset Micro Providers – request to talk at meeting – to consider
24/12.5	Precept remittance notification from Somerset Council
<b>24/13</b>	<b>Finances</b>
24/13.1	Current Financial Statement – to note
24/13.2	Bank Reconciliation to date (to be signed at meeting)
24/13.3	Authorisation of expenditure - <u>To authorise the issuing of the following cheques:</u> To be given at the meeting

<b>24/14</b>	<b>Planning</b>						
24/14.1	There are no new applications to consider						
24/14.2	Decisions: To note the following decision of Somerset Council						
	<table border="1"> <thead> <tr> <th>Application No</th> <th>Location</th> <th>SC Decision</th> </tr> </thead> <tbody> <tr> <td>3/39/24/001</td> <td>Wibble Farm, Williton</td> <td>Granted</td> </tr> </tbody> </table>	Application No	Location	SC Decision	3/39/24/001	Wibble Farm, Williton	Granted
Application No	Location	SC Decision					
3/39/24/001	Wibble Farm, Williton	Granted					
<b>24/15</b>	<b>Insurance Renewal</b>						
<b>24/16</b>	<b>Highway Matters</b>						
24/16.1	Trees along the main road – awaiting response from Highways after inspection - reference is 616185						
24/16.2	Corner of Luckes Lane – request for reduction in speed limit and white line re-painting – update from Cllr Philipson regarding site meeting held with Somerset Council Highways						
<b>24/17</b>	<b>Annual Parish Assembly – Wednesday 15<sup>th</sup> May 2024</b>						
24/17.1	Reaffirming Atwest had accepted the invitation to speak						
<b>24/18</b>	<b>Audit for Year Ending 31<sup>st</sup> March 2024</b>						
24/18.1	To consider Certificate of Exemption						
24/18.2	Annual Governance Statement 2023/2024 – to approve and sign						
24/18.3	To consider Annual Accounting Statement						
24/18.4	To approve for Chairman to sign Accounting Statement						
<b>24/19</b>	<b>Village Defibrillator</b>						
<b>24/20</b>	<b>Removal of Post Box on The Avenue and its possible re-location</b>						
<b>24/21</b>	<b>Grit Bins – update regarding bins at Hill Lane and Weacombe</b>						
<b>24/22</b>	<b>Grass Cutting Contract</b>						
	To consider quotations						
<b>24/23</b>	<b>Bus Shelter</b>						
<b>24/24</b>	<b>FUTURE MEETINGS 2024 - 3<sup>rd</sup> July 2024; 4<sup>th</sup> September 2024, 6<sup>th</sup> November 2024</b>						