

WEST QUANTOXHEAD PARISH COUNCIL

Minutes of the Annual Parish Council Meeting
held on Wednesday 5th July 2023 at 7.30 pm in West Quantoxhead Village Hall

Attendees:

Councillors P Mote (Chairman), S Sherry, A Cottrell, M Philipson and W Robinson
Somerset Cllr Woods
Avon & Somerset Constabulary None
Clerk Mrs Michelle Francis
Public One Member

23/20 Apologies for Absence

Apologies were received and approved from Cllrs Gibbons and Hughes. SC Davies.

23/21 Declarations of Interest and Requests for Dispensations

There were none

23/22 Approval of the Minutes of the Meeting held on 3rd May 2023

It was **resolved** to approve the minutes.

23/23 Matters from the Minutes – for the purpose of report only

There were none

23/24 REPORTS

23/24.1 **Police Report:** A newsletter had been forwarded - noted

23/24.2 Somerset Council:

It was **resolved** to note the written reports from Cllr Davies and Cllr Woods.

The upcoming Local Community Network meeting was discussed, Cllr Sherry would attend as a representative for the Parish Council.

23/25 Correspondence Log: (full list pre-circulated)

23/25.1 It was **resolved** to note the correspondence log.

23/25.2 Somerset Wildlife trust – Climate Adaptation Toolkit - noted

23/26 Finances

23/26.1 Financial Statement:

The Clerk advised the bank balance was £6,228.41.

23/26.2 The meeting authorised the issuing of the following cheques:

Date	Details	Cheque No.	Invoice No.	Total Bank £	VAT £
17/05/23	Cllr Gibbons Coronation Tea expenses	200		73.40	0.00
05/07/23	Zurich Municipal Insurance	201		257.60	0.00
05/07/23	A M Godfrey Grass Cutting	202	16 & 36	66.00	0.00
			Total Amount	£397.00	

23/27 Planning

- 23/27.1 There were no applications to consider
- 23/27.2 There had been no new decision

23/28 Highway Matters

- 23/28.1 Village Entry Sign – A date was still awaited as to when the work would be undertaken.
- 23/28.2 No new update - Trees along the main A39 and looking at cutting these back – an inspection of the trees was still awaited – reference 616185
- 23/28.3 Corner of Luckes Lane – No response had been received. Further accidents had occurred in recent weeks.

- It was noted Luckes Lane was being recommended as a diversion route, but it was felt the lane was not suitable. Contact would be made with Highways, highlighting the problem.
- The footpaths at Vinnecombe were overgrown
- The footpath along the A39 was breaking up, possibly due to tree roots. Cllr Mote would take photos and send onto the Clerk, to report.

23/29 Report from Annual Parish Assembly

The Annual Parish Assembly had been held on Wednesday 18th May 2023 and had been well attended. The Leader of Somerset Council, Cllr Mike Best, made a presentation, which members felt was very informative.

23/30 Audit for Year Ending 31st March 2023

- 23/30.1 The Annual Governance Statement for 2022/2023 was approved and signed
- 23/30.2 The Annual Accounting Statement was considered
- 23/30.3 It was resolved the Accounting Statement would be signed

23/31 Future Meetings – to be held in the Village Hall, at 7.30pm and advertised in Staple Diet
6th September and 1st November

The meeting closed at 8.36 pm.

Signed: (Chairman)

Date: