

WEST QUANTOXHEAD PARISH COUNCIL

Minutes of the Annual Parish Council Meeting
held on Wednesday 3rd May 2023 at 7.30 pm in West Quantoxhead Village Hall

Attendees:

Councillors	P Mote (Chairman), S Sherry, P Gibbons, M Philipson and W Robinson
SCC	None
SWT	None
Avon & Somerset Constabulary	None
Clerk	Mrs Michelle Francis
Public	None

Before the start of the meeting, with member's approval, a statement from a parishioner was read out regarding the planning application to be discussed.

23/01 Election of Chairman

Cllr Mote was elected as Chairman and duly signed the acceptance of office – Proposed Cllr Gibbons, seconded Cllr Philipson and unanimously **resolved**

23/02 Apologies for Absence

Apologies were received and approved from Cllr Hughes, Cllr Cottrell and SCC Davies

23/03 Declarations of Interest and Requests for Dispensations

All members declared a personal interest in item 23/13.1

23/04 Election of Vice Chairman

Cllr Sherry was elected as Vice Chairman, proposed Cllr Gibbons, seconded Cllr Mote and unanimously **resolved**

23/05 Appointment of Councillors to Committees

23/05.1 Cllr Sherry was duly elected as the Village Hall Committee representative

23/05.2 Cllr Philipson was duly elected as the Quantock Hills representative

23/06 Confirmation continued of Eligibility and adoption of the General Power of Competence

“That West Quantoxhead Parish Council resolved that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions Order 2012), resolves that the Council is eligible to adopt and to exercise the General Power of Competence due to having 2/3 elected members and qualified Clerk”.

Proposed Cllr Sherry, seconded Cllr Philipson and unanimously **resolved**

23/07 Re-adopt Standing Orders and Code of Conduct

Proposed Cllr Gibbons, seconded Cllr Sherry and unanimously **resolved** to re-adopt

23/08 Approval of the Minutes of the Meeting held on 1st March 2023

It was **resolved** to approve the minutes.

23/09 Matters from the Minutes – for the purpose of report only

There were none

23/10 REPORTS

23/10.1 **Police Report:** A newsletter had been forwarded - noted

23/10.2 Somerset Council:

It was **resolved** to note the written reports from Cllr Davies and Cllr Woods.

23/10.3 Quantock Hills JAC – Cllr Philipson gave a verbal report of the recent meeting. It was reported the name would be changed to Quantock Hills National Landscape. Currently, it is a statutory consultee and it is hoped to gain more powers, to align with National Parks. A orientation induction session was being held in June, which Cllr Philipson would attend.

23/11 Correspondence Log: (full list pre-circulated)

23/11.1 It was **resolved** to note the correspondence log.

23/11.2 A request had been received from CAWS (Citizens Advice West Somerset) for funding and to meet Councillors. It was resolved to reply Councillors would be happy to meet, but to advise there were no funds available within the budget.

23/11.3 A resident had reported fly tipping at Perry Corner, which the clerk had reported to Somerset Council. A reply had been received advising it was private land, so East Quantoxhead Parish Council was contacted; however, it is unclear who was responsible. **Resolved** to note this had been cleared.

23/11.4 Chair’s Award for service to the community 2023 – there were no nominations

A poster for Waste Collections over the bank holiday weekend was circulated

23/12 Finances

23/12.1 Financial Statement:

The Clerk advised the bank balance was £6,228.41. The precept had been received totalling £3,125.00. This included £63.10 which remained allocated in the reserves regarding the Jubilee events

23/12.2 The meeting authorised the issuing of the following cheques:

Date	Details	Cheque No.	Invoice No.	Total Bank £	VAT £
03/05/23	M Francis Staff Wages	198		367.50	0.00
03/05/23	HMRC PAYE & NI	199		91.80	0.00
			Total Amount	£459.30	

23/13 Planning

23/13.1

Application No	Location	Details	Comments
3/38/23/001	St Audries Bay Holiday Club, West Quantoxhead, TA4 4DY	Change of use of 1 No. bungalow and 2 No. lodges to residential use and removal of potential residential use of 19 No. lodges	No objection, in light of removal of 19 potential residential properties and replaced with 3 residential.

23/13.2 **Decisions:** There were no new decisions to note

23/14 Insurance Renewal

The insurance document had been requested, but not received to date. It was **resolved** to renew the insurance, if within budget. If the budget would be exceeded, an extra ordinary meeting would be held.

23/15 Highway Matters

- 23/15.1 Village Entry Sign – A date was still awaited as to when the work would be undertaken.
- 23/15.2 Damage to Staple Lane road sign – Cllr Mote reported this had been completed
- 23/15.3 Trees along the main A39 and looking at cutting these back – an inspection of the trees was still awaited – reference 616185

- 23/15.4 Corner of Luckes Lane – No response had been received. Resolved to remove request for reduction in speed limit, but to chase the line re-painting, stating it had been reported some insurance companies were now making Councils accountable.

23/16 King Charles III Coronation

The Clerk would produce and forward a copy of a risk assessment.
Tea Party on Sunday 7th May 2023 in the village hall at 3pm. Please meet at 2pm to prepare.
Cllr Gibbons would organise the cream teas and drinks. The WI ladies were happy to help.
The garland had been erected on the village hall. Dependent on weather, if the marquee would be erected. Cllr Mote would announce the Parish Assembly during the event.

23/17 Parish Assembly

Wednesday 17th May 2023, 7.30pm in the Village Hall. The Leader of Somerset Council had accepted the invitation to attend. Refreshments would be served.

23/18 Audit for Year Ending 31st March 2023

- 23/18.1 Unanimously **resolved** to submit the Certificate of Exemption

23/19 Future Meetings – to be held in the Village Hall, at 7.30pm and advertised in Staple Diet

5th July; 6th September and 1st November – Cllr Gibbons gave apologies for these dates

The meeting closed at 9.04 pm.

Signed: Cllr Mote (Chairman)

Date: 5th July 2023