

# WEST QUANTOXHEAD PARISH COUNCIL

Wibble Farm  
West Quantoxhead  
Nr Taunton  
Somerset  
TA4 4DD

Tel. No. 01984 633518

Email: westquantoxheadpc@gmail.com

27<sup>th</sup> April 2023

Dear Councillor

You are hereby summoned to attend the Annual Meeting of West Quantoxhead Parish Council to be held on Wednesday 3<sup>rd</sup> May 2023 at 7.30 pm, at West Quantoxhead Village Hall.

***There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.30 pm, providing the notice period has been complied with. Please see Public Participation Notice.***

Yours faithfully

*M Francis*

Michelle Francis  
Clerk to the Council

## AGENDA

- 23/01 Election of Chairman and receipt of declaration of acceptance of office**
- 23/02 To note apologies for absence and approve reason, where appropriate**
- 23/03 Declarations of Interest**
- 23/04 Election of Vice Chairman**
- 23/05 Appointment of Councillors to Committees**  
23/05.1 Village Hall Representative  
23/05.2 Quantock Hills Representative
- 23/06 To confirm continued eligibility and re-adoption of the General Power of Competence - "That West Quantoxhead Parish Council resolves that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions Order 2012), resolves that the Council is eligible to adopt and to exercise the General Power of Competence due to having 2/3 elected members and qualified Clerk".**
- 23/07 To re-adopt Standing Orders and Code of Conduct**
- 23/08 Minutes of the last meeting held on 2<sup>nd</sup> March 2023 for approval (attached)**
- 23/09 Matters from the Minutes – for the purpose of report only**
- 23/10 Reports**  
23/10.1 Avon and Somerset Constabulary  
23/10.2 Somerset Council  
23/10.3 Quantock Hills JAC Meeting - Tuesday 18th April 2023 – Cllr Philipson
- 23/11 Correspondence**  
23/11.1 To note the correspondence log (attached)  
23/11.2 CAWS (Citizens Advice West Somerset) – to consider request for funding and to meet Councillors  
23/11.3 Report of fly tipping in large layby – to note  
23/11.4 Chair's Award for service to the community 2023 – to consider nomination
- 23/12 Finances**  
23/12.1 Current Financial Statement – to note  
23/12.2 Authorisation of expenditure - To authorise the issuing of the following cheques: To be given at the meeting

**23/13 Planning**

23/13.1

Application No	Location	Description
3/38/23/001	St Audries Bay Holiday Club, West Quantoxhead, TA4 4DY	Change of use of 1 No. bungalow and 2 No. lodges to residential use and removal of potential residential use of 19 No. lodges

23/13.2 No new Decisions: To note

**23/14 Insurance Renewal**

**23/15 Highway Matters**

23/15.1 Village Entry Sign – awaiting date for commencement of works

23/15.2 Damage to Staple Lane Road sign – awaiting date for repair

23/15.3 Trees along the main road – awaiting response from Highways after inspection - reference is 616185

23/15.4 Corner of Luckes Lane – request for reduction in speed limit and white line re-painting - update

**23/16 King Charles III Coronation**

23/16.1 Risk Assessment for Insurance purposes

23/16.2 Confirmation of attendance of Councillors and

**23/17 Annual Parish Assembly – Wednesday 18<sup>th</sup> May 2023**

Confirmation Cllr Best, Chairman of Somerset Council, had accepted invitation to speak

**23/18 Audit for Year Ending 31<sup>st</sup> March 2023**

23/18.1 To consider Certificate of Exemption

**23/19 FUTURE MEETINGS 2023 - 5<sup>th</sup> July 2023; 6<sup>th</sup> September 2023, 1<sup>st</sup> November 2023**