

# WEST QUANTOXHEAD PARISH COUNCIL

Minutes of the Meeting of the Parish Council Meeting  
held on Thursday 12<sup>th</sup> May 2022 at 7.30 pm in West Quantoxhead Village Hall

**PRESENT:** Councillors P Mote (Chairman), A Cottrell, P Gibbons, R Hughes, M Philipson and S Sherry

**IN ATTENDANCE:** Mrs M Francis (Clerk);  
1 Parishioner

**22/01 Election of Chairman**

Cllr Mote was elected Chairman and duly signed the Declaration of Office  
Proposed Cllr Hughes, seconded Cllr Sherry

**22/02 Declaration of Acceptance of Members**

Declarations of Acceptance were duly signed by all members.

**22/03 Apologies for Absence**

SCC Cllrs Davies and Woods

**22/04 Declarations of Interest and Requests for Dispensations**

There were none

**22/05 Election of Vice Chairman**

Cllr Sherry was elected Vice Chairman.  
Proposed Cllr Cottrell, seconded Cllr Gibbons

**22/06 Appointment of Councillors to Committees**

Cllr Sherry was duly elected as the Village Hall Committee representative

**22/07 Confirmation of Eligibility and adoption of the General Power of Competence**

At the May 2022 election, all members were elected, uncontested and the Clerk was CiLCA qualified, therefore eligibility was confirmed. After a proposal from Cllr Mote, seconded by Cllr Gibbons, it was **resolved** to adopt the General Power of Competence.

**22/08 To agree process for Co-option of Councillors for remaining seat**

Due to the recent uncontested election, the casual vacancy notices were not required, therefore, it was agreed the vacancies would be advertised to invite applications for co-option at July 2022 meeting. This would be advertised in the Staple Diet.

**22/09 To adopt Standing Orders and Somerset Code of Conduct**

After a proposal from Cllr Hughes, seconded by Cllr Sherry, it was **resolved** to re-adopt the Standing Orders, with no amendments.

After a proposal from Cllr Philipson, seconded by Cllr Mote, it was **resolved** to adopt the Somerset Code of Conduct.

**22/10 Approval of the Minutes of the Meeting held on 2<sup>nd</sup> March 2022**

It was **resolved** to approve the minutes, with 2 abstentions due to absence  
Proposed Cllr Sherry, seconded Cllr Gibbons

**22/11 Matters from the Minutes – for the purpose of report only**

22/11.1 (Item 21/86) Parish Noticeboard – Cllr Mote was now able to check the board and would report back at the next meeting. The noticeboard at the crossroads had been looked at and deemed not to be hazardous but it was noted the top had started to rot. Cllr Sherry would try and obtain a quotation for repair.

22/11.2 (Item 21/84) Grit Bin – A pro-forma invoice had been received for agreement under item 22/14.2

22/12  
22/12.1

## REPORTS

### Police Report:

A newsletter had been received and forwarded. The Clerk had requested a report on speed checks and was awaiting a reply. Cllr Sherry reported there had been a suspicious van reported in other villages and advised all to be vigilant.

22/12.2

### Somerset County Council:

The recent press releases which had been forwarded were noted. Emails received from Cllr Davies and Cllr Woods with their apologies were read out.

22/12.3

### Somerset West and Taunton Council

No report

22/13

### Correspondence Log: (full list pre-circulated)

It was **resolved** to note the correspondence log. SALC 2021/22 National Pay Agreement was noted

22/14  
22/14.1

### Finances

#### Financial Statement:

The Clerk advised the bank balance as at 12<sup>th</sup> May 2022 was £5,027.48. The precept had been received. £413.22 had been ringfenced for the Jubilee Celebrations.

22/14.2

The meeting authorised the issuing of the following cheques:

Chq. Nos 000178	King Fisher Direct (Grit Bin)	£208.19
Chq. Nos 000179	Clerk wages	£367.50
Chq. Nos 000180	HMRC	£91.80

The Clerk would investigate online banking.  
Cllr Mote would become an additional signatory.

22/15

### Grass Verge Cutting

It was advised there would be an addition of £2.00 per cut, due to the increase in fuel charges. This was agreed.

22/16

### Planning

Application No	Location	Details	Comments
3/38/22/004	St Audries Bay Holiday Club, West Quantoxhead	Change of use of 1 No. bungalow and 2 No. lodges to residential use and removal of potential residential use of 19 No. lodges	No objection

### Decisions: To note the following decisions of Somerset West and Taunton Council

Application No	Location	SWT Decision
3/38/21/008	20 Staple, West Quantoxhead	Awaiting Decision
3/38/21/010	St Audries Bay Holiday Club	Awaiting Decision
3/38/22/001	Inkberrow, Weacombe Road, West Quantoxhead	Granted
3/38/22/002	Pitt Cottage, Weacombe Road, WQ	Granted
3/38/22/003	Hunters Rest, Weacombe Road, WQ	Granted

22/17

### Insurance Renewal

Due to no price increase, it was **resolved** to renew the insurance with Zurich Insurance at a cost of £257.60. Chq number 000181 was raised.

**22/18 Highway Matters**

- 22/18.1 Village Entry Sign – Cllrs Davies and Woods would be asked for assistance, as no reply had been received from SCC.
- 22/18.2 Damage to Staple Lane road sign – Highways confirmed they would inspect over the coming months and if replacement was necessary, would order the works.
- 22/18.3 Overgrown hedge on the Avenue – Despite several requests, this was still outstanding. It was noted this may be due to the nesting season.

It was reported the trees were very low over the pavement between the village hall and the garage and that there were 3 dead trees. St Audries park would be asked again to undertake the necessary remedial work.

**22/19 Annual Parish Assembly**

To be held on Wednesday 18<sup>th</sup> May 2022. Posters were circulated to Members who were asked to display in prominent positions.  
Reminiscence Learning had accepted invitation to present a talk.  
Cllr Sherry had asked local groups to present a report.  
Cllr Gibbons would prepare a report on the Queen’s Platinum Jubilee

**22/20 The Queen’s Platinum Jubilee**

- 22/20.1 Cllrs Gibbons and Cottrell gave a verbal update, which included:
  - Tuesday 17<sup>th</sup> May next meeting to hopefully finish the cascade – this would be erected on Sunday 29<sup>th</sup> May 2022
  - Thursday 2<sup>nd</sup> June the Beacon would be lit
  - Sunday 5<sup>th</sup> June – hog roast at the Windmill with cream teas in the Village Hall – help required please to erect the marquee in the morning
  - Local companies had donated which was very much appreciated
  - Mugs would be given to children in the village, under the age of 16
  - Risk Assessment had been completed

**22/21 Audit for Year Ending 31<sup>st</sup> March 2022**

- 22/21.1 To consider Certificate of Exemption – after a proposal from Cllr Sherry, seconded by Cllr Gibbons, it was **resolved** to sign the Certificate of Exemption.
- 22/22.2 Annual Governance Statement 2021/2022 – to approve and sign - deferred
- 22/22.3 To consider Annual Accounting Statement - deferred
- 22/22.4 To approve for Chairman to sign Accounting Statement - deferred

**22/22 Future Meetings – to be held in the Village Hall, at 7.30pm**

6<sup>th</sup> July 2022, 7<sup>th</sup> September 2022, 2<sup>nd</sup> November 2022

The meeting closed at 8.45 pm.

Signed: .....

Date: .....