

WEST QUANTOXHEAD PARISH COUNCIL

Wibble Farm
West Quantoxhead
Nr Taunton
Somerset
TA4 4DD

Tel. No. 01984 633518

Email: westquantoxheadpc@gmail.com

29th April 2021

Dear Councillor

You are hereby summoned to attend the Annual Meeting of West Quantoxhead Parish Council to be held on Wednesday 5th May 2021 at 7.00 pm, via Zoom, for the purpose of transacting the following business.
The Local Authorities (Coronavirus) (Flexibility of Local Authority meetings) (England) Regulations 2020

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00 pm, providing the notice period has been complied with. Please see Public Participation Notice.

Covid-19: changes to how Parish Council Meetings will be held

- Following changes to government rules, West Quantoxhead Parish Council will use video conferencing for the purpose of this Parish Meeting.
- Councillors will use 'Zoom' to take part in the meeting and vote on agenda items.
- Members of the Public who wish to submit statements, questions and petitions ahead of the meeting, please contact the Parish Clerk at westquantoxheadpc@gmail.com

Join Zoom Meeting

<https://us02web.zoom.us/j/84107804704?pwd=bFBtK1NCZXlRTU9jcm9DNDVwMVIHQ09>

Meeting ID: 841 0780 4704

Passcode: 058292

Yours faithfully

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 21/01 Election of Chairman and receipt of declaration of acceptance of office**
- 21/02 Election of Vice Chairman**
- 21/03 To note apologies for absence and approve reason, where appropriate**
- 21/04 Declarations of Interest and requests for dispensations**
- 21/05 Appointment of Representative to Outside Bodies**
Village Hall Representative
- 21/06 To Review and Adopt Standing Order and Code of Conduct (attached)**
- 21/07 To Review and Adopt Parish Council Procedures as follows**
- 21/07.1 Financial Regulations (attached)
- 21/07.2 Standing Orders (attached)
- 21/07.3 Complaints Procedure (attached)
- 21/07.4 Recording of Council Meetings (attached)
- 21/08 Minutes of the last meeting held on 3rd March 2021 for approval (attached)**
- 21/09 Matters from the Minutes – for the purpose of report only**

- 21/10 Reports**
 21/10.1 Police
 21/10.2 Somerset County Council
 21/10.3 Somerset West and Taunton District Council

- 21/11 Correspondence Log (attached)**
 21/11.1 Section 137 Limit 2018-2019

- 21/12 Insurance Renewal**
 Recommendation to continue with Zurich Insurance

- 21/13 Finances**
 21/13.1 Current financial statement – to note.
 21/13.2 Authorisation of expenditure –
To authorise the issuing of the following cheques:
 Clerks Salary and PAYE
 Zurich Insurance

- 21/14 Planning**
 21/14.1 Applications for consideration

Application No	Location	Description
3/38/21/002	St Audries Bay Holiday Club, Track to St Audries Bay Holiday Camp, West Quantoxhead, TA4 4DY	Change of use of 1 No. staff dwelling and 3 No. residential staff caravans as private residential dwellings in exchange for securing the holiday use of 19 No. static caravans

- 21/14.2 Decisions: To note the following decisions of Somerset West and Taunton Council

Application No	Location	SWT Decision
3/38/21/001	Inberrow, Weacombe Road, West Quantoxhed	Granted

- 21/15 Report from Annual Parish Assembly**
 Request to look into a new Village Sign
 Report of overgrown hedge
 Hinkley Point Bus Timetable to be displayed in Bus Shelters and on Website

- 21/16 Highway Matters**
 21/16.1 Replacement of Weacombe Road sign – update
 21/16.2 Painting of Finger Posts - update on The Avenue and Staple Cross posts (Cllr Mote)
 21/16.3 Request to reduce the speed limit to 20mph on the A39 through the village
 21/16.4 Parishioners request for a 30mph speed limit along St Audries to Doniford Road due to poor visibility and unsafe conditions - update

- 21/17 Grit Bins**
 21/17.1 Hill Lane – update

- 21/18 Dog Fouling** – to note an article had been re-submitted in the Staple Diet – to discuss if there had been any improvement and if not the next course of action.

- 21/19 FUTURE MEETINGS 2021/2022** – To consider future meeting dates and venue, due to the end of legislation to hold virtual meetings

7th July 2021, 1st September 2021, 3rd November 2021, 5th January 2022, 2nd March 2022