

## WEST QUANTOXHEAD PARISH COUNCIL

### Minutes of the Meeting of the Parish Council Meeting held on 8<sup>th</sup> May 2019 at 7.30 pm at West Quantoxhead Village Hall

**PRESENT:** Councillors G Tizzard (Chairman), R Hughes, J Roberts and P Tolley

**IN ATTENDANCE:** Mrs M Francis (Clerk), SCC Davies, 1 Parishioner

- 19/01 Election of Chairman and receipt of declaration of acceptance of office**  
After a proposal from Cllr Roberts, seconded by Cllr Hughes, Cllr Tizzard was elected as Chairman and duly signed the Declaration of Office.
- 19/02 Declaration of Acceptance of Members**  
Declaration of acceptance of office and Register of Interest forms were given to the Clerk, it was resolved to ask Cllr Sherry to submit her forms before the next meeting.
- 19/03 Election of Vice Chairman**  
After a proposal from Cllr Roberts, seconded by Cllr Tolley, Cllr Hughes was elected as Vice Chairman.
- 19/04 Apologies for Absence**  
There were none
- 19/05 Declarations of Interest and Requests for Dispensations**  
There were none.
- 19/06 Appointment of Representatives to Outside Bodies**  
Cllr Sherry would be asked to stand as representative on the Village Hall Committee
- 19/07 To Review and Adopt Standing Orders and Code of Conduct**  
It was **resolved** to re-adopt the above.
- 19/08 To Review and Adopt Parish Council Procedures**  
19/08.1 The Financial Regulations was reviewed and adopted with no alterations  
19/08.2 The Complaints Procedure was reviewed and adopted with no alterations  
19/08.3 The Recording of Council Meetings was reviewed and adopted with no alterations
- 19/09 Approval of the Minutes of the Meeting held on 6<sup>th</sup> March 2019**  
It was unanimously **resolved** to approve the minutes.
- 19/10 Matters from the Minutes – for the purpose of report only**  
There were none
- 19/11 REPORTS**
- 19/11.1 **Police Report:**
- No report had been received from the Police. It was noted there had been two break-ins in the village. It was noted Williton allotments had also been targeted.
- 19/11.2 **Somerset County Council:**
- A leaflet was handed out on Key Climate Change Numbers
  - Cllr Davies was hoping to attend the Transport Forum on the 9<sup>th</sup> May and would raised concern regarding the amount of busses that were running with hardly any passengers on board.
  - Planning permission had been applied for from Magnox to store low level waste at A Station which would include waste from other sites. Cllr Davies would report back after the meeting
  - Had been asked to sit on a New Development Panel.
- 19/11.3 **Somerset West and Taunton Council**
- The new council was now in place
  - The Weacombe sign was possibly missing – the grass bank would be checked closely. This sign needed moving up the lane
  - The verges and hedges had been cut in the area early in the day – Cllr Davies would ask why the hedges were cut as birds were nesting. The verges had only been cut to 1m.

- 19/12 Correspondence Log:** (full list pre-circulated)  
 It was **resolved** to note the correspondence log.  
 Funding for the fingerpost repairs would be looked into.
- 19/12.1 An email had been received advising planning applications would no longer be sent via the Post and would only be available online. It was resolved to reply with the Councils disagreement, as plans could not be easily found or read online and concern the scales would not be correct, therefore requesting continuation of paper copies via post.
- 19/12.2 BACS remittance for Precept had been received.

**19/13 Finances**

- 19/13.1 Financial Statement:  
 The Clerk advised the bank balance as at 8<sup>th</sup> May 2019 was £6,403.36
- 19/13.2 The meeting authorised the issuing of the following cheques:
- |   |         |
|---|---------|
| Chq. Nos 000101 & 000102 Clerk's Salary & Tax | £459.03 |
| Chq. Nos 000121 West Quantoxhead Village Hall | £250.00 |

**18/14 Audit for Year Ending 31<sup>st</sup> March 2018**

- 18/14.1 It was resolved to defer this item until finalised with the internal auditor

**19/15 Planning**

19/15.1. **Applications for consideration**

Application No	Location	Details	Comments
3/38/19/001	Leighway, Weacombe Road, West Quantoxhead	Erection of 1 No. 3 bed dwelling with detached double garage and associated works	Concern regarding vehicular access. Would require the build meet relevant regulations including those regarding wheelchair access

- 19/15.2 **Decisions: To note the following decisions.**  
 There were none

**19/16 Highway Matters**

It was reported the highway signs needed to be cleaned and vegetation cut back to ensure clear visibility.

**19/17 Footpaths**

Nothing to report

**19/18 Annual Parish Assembly**

The Clerk report Mr Hassatt was no longer available to attend. Blood Bikes had been confirmed. After a proposal from Cllr Hughes, seconded by Cllr Roberts, it was resolved to make a donation to Blood Bikes of £50.00

**19/19 Councillor Training**

It was resolved Cllr Hughes would attend. Mrs Philipson would like to attend as she was interested in becoming a Parish Councillor. The Clerk would enquire if this was possible.

**19/22 Future Meetings – It was resolved future meetings would be held at 7pm.**

3 July 2019                                      4 September 2019                                      6 November 2019

The meeting closed at 8.35 pm.

Signed: .....Cllr Tizzard.....  
 Chairman

Date: .....3<sup>rd</sup> July 2019.....