

## WEST QUANTOXHEAD PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held on 3 May 2017

**PRESENT:** Councillors G Tizzard (Chairperson), T Dunn, R Hughes,  
N Purcell-Herbert, J Roberts and Mrs S Sherry.

**IN ATTENDANCE:** Mrs C Richards (Clerk)

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Somerset County Councillor H Davies.

**2. ELECTION OF CHAIRMAN**

It was proposed and seconded that Councillor G Tizzard be re-elected as Chairman and he signed the Declaration of Acceptance of Office.

**3. ELECTION OF VICE CHAIRMAN**

It was proposed and seconded that Councillor R Hughes be re-elected as Vice Chairman.

**4. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

None.

**5. MINUTES OF THE MEETING HELD ON 1 MARCH 2017 & MATTERS ARISING:**

The Minutes of the Meeting held on 1 March 2017 were approved and signed.

**6. REPORTS**

**6.1. Police Report:**

As the Police were no longer producing reports for Parish Councils, Councillor Purcell-Herbert had checked the website and reported that there had been 50 crimes in the general area, 2 of which had been in West Quantoxhead. One was on Staple Lane, the nature of which was unknown, and a theft had been reported at another property.

Councillor Hughes asked if the mobile speed van could be asked to be in the village at 7.30 am next time they were due to visit.

**6.2. Somerset County Council:**

Councillor Tizzard had spoken to SCC Highways regarding the comment raised at the Parish Assembly as to lack of a path at the bus stop on the Williton side. SCC Highways had confirmed the land was owned by them. After discussion, it was agreed that Councillor Tizzard would obtain two quotations for a path (tarmac/concrete/flagstones) from The Avenue to the bus stop and a path from the bus stop down to the road and report back to a future meeting.

**6.3. District Council:**

No report.

**7. CORRESPONDENCE:** (full list pre-circulated)

The correspondence log was noted.

**8. FINANCES:**

**8.1. Financial Statement:**

The Clerk confirmed the bank balance as at 31/3/17 (confirmed by online banking) was £3,256.74. Since that date, the first instalment of the Parish Precept had been received in the sum of £1,266.

8.2.	<u>The meeting authorised the issuing of the following cheques:</u>	
	Chq. No. 000084 Clerk's Expenses (2 March-3 May 2017)	£75.33
	Chq. Nos. 000085 & 000086 Clerk's Salary & Tax (April-June 2017)	£349.01

**9. AUDIT FOR YEAR ENDING 31 MARCH 2017**

- 9.1. The Annual Governance Statement for 2016/17 was approved and signed by the Chairman and Clerk.
- 9.2. The Accounting Statements 2016/17 was approved and signed by the Chairman and Clerk.
- 9.3. The Annual Internal Report 2016/17 by the Internal Auditor was noted. The Clerk confirmed that a gift had been purchased for the Internal Auditor to thank him for his work.

**10. INSURANCE RENEWAL 2017-2018**

It was resolved to enter into a 3-year long-term agreement with Inspire, the cost being £292.11 for 2017/2018, and a cheque for this amount was raised.

**11. PLANNING**

- 11.1. Applications: None.
- 11.2. Decisions: None.

**12. HIGHWAY MATTERS**

The Clerk was asked to contact Andrew Godfrey to ask if he could cut the roadside hedge from the lay-by to the village hall in June 2017.  
Councillor Hughes reported an increase in lorries using The Avenue.

**13. FOOTPATHS**

Discussion took place regarding a footpath on the same side as the garage but it was felt that land ownership issues would prevent this.

**14. SWT – SOMERSET'S BRILLIANT COAST PROJECT**

Councillors agreed that the items mentioned within the project were already being undertaken by other organisations at the moment.

**15. FUTURE MEETINGS:**

13 July 2017	7.30 pm
14 September 2017	7.30 pm
9 November 2017	7.30 pm

The meeting closed at 8.15 pm.

Signed: .....  
Chairman

Date: .....