

WEST QUANTOXHEAD PARISH COUNCIL

Wibble Farm
West Quantoxhead
Nr Taunton
Somerset
TA4 4DD

Tel. No. 01984 633518

Email: westquantoxheadpc@gmail.com

25th April 2018

Dear Councillor

You are hereby summoned to attend the meeting of West Quantoxhead Parish Council to be held in the Village Hall on Wednesday 2nd May 2018 at 7.30 pm for the purpose of transacting the following business.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.30 pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours faithfully

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 18/01 Election of Chairman and receipt of declaration of acceptance of office**
- 18/02 Election of Vice Chairman**
- 18/03 To note apologies for absence and approve reason, where appropriate**
- 18/04 Declarations of Interest and requests for dispensations**
- 18/05 Appointment of Representative to Outside Bodies**
- 18/06 To Review and Adopt Standing Order and Code of Conduct (attached)**
- 18/07 To Review and Adopt Parish Council Procedures as follows**
 - 18/07.1 Financial Regulations (attached)
 - 18/07.2 Complaints Procedure (attached)
 - 18/07.3 Recording of Council Meetings (attached)
- 18/08 Minutes of the last meeting held on 7th March 2018 for approval (attached)**
- 18/09 Minutes of the Extra Ordinary Meeting held on 14th March 2018 for approval (attached)**
- 18/10 Matters from the Minutes – for the purpose of report only**
- 18/11 Reports**
 - 18/11.1 Police
 - 18/11.2 Somerset County Council
 - 18/11.3 West Somerset Council

18/12 Correspondence Log (attached)

- 18/12.1 New Council Warding Pattern
- 18/12.2 Public Consultation – Proposal to change the name of Watchet & Stogursey Election Division
- 18/12.3 Quantock Hills AONB Questionnaire
- 18/12.4 Section 137 Limit 2018-2019
- 18/12.5 MRI Scanner Appeal

18/13 Finances

- 18/13.1 Current financial statement – to note.
- 18/13.2 Authorisation of expenditure –
To authorise the issuing of the following cheques:
Chq. No. 000100 Clerk’s Expenses (8 March – 2 May 2018)
Chq. Nos. 000101 & 000102 Clerk’s Salary & Tax

18/14 Audit for Year Ending 31st March 2018

- 18/14.1 To consider Certificate of Exemption
- 18/14.2 Annual Governance Statement 2017/18 – to approve and sign
- 18/14.3 To consider Annual Accounting Statement
- 18/14.4 To approve the Accounting Statement
- 18/14.5 To approve for Chairman to sign Accounting Statement

18/15 Planning

- 18/15.1 Applications for consideration

Application No	Location	Description
3/38/18/002	Home Farm Holiday Centre, The Belt, West Quantoxhead	Change of use of lane to footpath as part of England Coast Path National Trail (retention of part works already undertaken)
3/38/18/004	Belle Vue, Weacombe Road, West Quantoxhead	Erection of a two storey extension and replacement dormer on the rear elevation

- 18/15.2 Decisions: None

18/16 Highway Matters

- 18/16.1 Extension of the 30mph limit on the Doniford Road at its junction to the A39 to Rydon cottages (Cllr Hughes)

18/17 Footpaths

18/18 Report from Annual Parish Assembly

18/19 Telephone Box

18/20 Sheep Nuisance (Cllr Roberts)

18/21 Insurance Renewal

18/22 FUTURE MEETINGS 2018

- 4 July 2018
- 5 September 2018
- 7 November 2018