

# WEST QUANTOXHEAD PARISH COUNCIL

Wibble Farm  
West Quantoxhead  
Nr Taunton  
Somerset  
TA4 4DD

Tel. No. 01984 633518

Email: westquantoxheadpc@gmail.com

26<sup>th</sup> June 2019

Dear Councillor

You are hereby summoned to attend the meeting of West Quantoxhead Parish Council to be held in the Village Hall on Wednesday 3<sup>rd</sup> July 2019 at 7.00 pm for the purpose of transacting the following business.

***There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00 pm, providing the notice period has been complied with. Please see Public Participation Notice.***

Yours faithfully

*M Francis*

Michelle Francis  
Clerk to the Council

## A G E N D A

- 19/27 To note apologies for absence and approve reason, where appropriate**
- 19/28 Declarations of Interest and requests for dispensations**
- 19/29 Minutes of the last meeting held on 8<sup>th</sup> May 2019 for approval (attached)**
- 19/30 Minutes of the Extra ordinary meeting held on 30<sup>th</sup> May 2019 for approval (attached)**
- 19/31 Matters from the Minutes – for the purpose of report only**
- 19/32 Reports**
- 19/32.1 Police
- 19/32.2 Somerset County Council
- 19/32.3 West Somerset Council
- 19/33 Correspondence Log (attached)**
- 19/33.1 VE Day 75 – 8<sup>th</sup> May 2020 – to consider holding an event to commemorate event
- 19/33.2 Invitation to The Chair Annual Civic Service – 14<sup>th</sup> September 2019 – to consider reply
- 19/34 Finances**
- 19/34.1 Bank Reconciliation to date (to be signed at meeting)
- 19/34.2 Authorisation of expenditure –
- To authorise the issuing of the following cheques:
- |  |         |
|--|---------|
| Chq. Nos. 122 Free Wheelers              | £50.00  |
| Chq. Nos. 123 SALC Affiliation Fees      | £92.21  |
| Chq. Nos. 124 Came and Company Insurance | £306.89 |

**19/35 Audit for Year Ending 31<sup>st</sup> March 2019**

- 19/35.1 To consider Certificate of Exemption
- 19/35.2 Annual Governance Statement 2017/18 – to approve and sign
- 19/35.3 To consider Annual Accounting Statement
- 19/35.4 To approve the Accounting Statement
- 19/35.5 To approve for Chairman to sign Accounting Statement

**19/36 Planning**

- 19/36.1 Applications for consideration – There are none for consideration

- 19/36.2 Decisions: None

**19/37 Highway Matters**

- 19/37.1 Somerset County Council - Highways - Environmental Maintenance Information Sheet 2019
- 19/37.2 Request for foliage to be cut away from the trough on the bend and edge of the A39 and removal of hedge to the east of the trough to improve line of sight coming out of the road running down to St Audries
- 19/37.3. Request for growth on the Avenue from the entrance to the permissive path running down the Avenue to be cut back.

**19/38 Footpaths**

**19/39 Councillor Training**

- To consider attendance to Code of Conduct explained on 10<sup>th</sup> July 2019 for Cllr Mote

**19/40 FUTURE MEETINGS 2019**

- 4 September 2019
- 6 November 2019