

# WEST QUANTOXHEAD PARISH COUNCIL

8A Quantock Grove

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27 April 2017

Dear Councillor

You are hereby summoned to attend the meeting of West Quantoxhead Parish Council to be held in the Village Hall on Wednesday 3 May 2017 at 7.30 pm for the purpose of transacting the following business.

Yours faithfully



Claire Richards  
Clerk to the Council

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **ELECTION OF CHAIRMAN**
3. **ELECTION OF VICE CHAIRMAN**
4. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
5. **MINUTES OF MEETING HELD ON 1 MARCH 2017 & MATTERS ARISING**
6. **REPORTS**
  - 6.1. Police
  - 6.2. Somerset County Council
  - 6.3. West Somerset Council
7. **CORRESPONDENCE LOG**
8. **FINANCES**
  - 8.1. Current financial statement
  - 8.2. Authorisation of expenditure –  
To authorise the issuing of the following cheques:

Chq. No. 000084, Clerk's Expenses (2 March-3 May 2017)	£75.33
Chq. Nos. 000085 & 000086 Clerk's Salary & Tax (April-June 2017)	£349.01
9. **AUDIT FOR YEAR ENDING 31 MARCH 2017**
  - 9.1. Section 1 – Annual governance statement 2016/17 – to approve and sign.
  - 9.2. Section 2 – Accounting statements 2016/17 – to approve and sign.
  - 9.3. Annual Internal Audit Report 2016/17 – to note.
10. **INSURANCE RENEWAL 2017-2018**
11. **PLANNING**
  - 11.1. Applications: None.
  - 11.2. Decisions: None.
12. **HIGHWAY MATTERS**
13. **FOOTPATHS**
14. **SWT – SOMERSET'S BRILLIANT COAST PROJECT**
15. **FUTURE MEETINGS:**
  - 5 July 2017 at 7.30 pm
  - 6 September 2017 at 7.30 pm
  - 1 November 2017 at 7.30 pm