

WEST QUANTOXHEAD PARISH COUNCIL

8A Quantock Grove

Williton, TA4 4PD

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7 September 2016

Dear Councillor

You are hereby summoned to attend the meeting of West Quantoxhead Parish Council to be held in the Village Hall on Wednesday 14 September 2016 at 7.30 pm for the purpose of transacting the following business.

Yours faithfully

Claire Richards

Claire Richards
Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
3. **MINUTES OF MEETING HELD ON 13 JULY 2016 & MATTERS ARISING**
4. **REPORTS**
 - 4.1. Police
 - 4.2. Somerset County Council
 - 4.3. West Somerset Council
 - 4.4. Watchet, Williton & Quantock Vale Area Panel 13 September 2016
5. **CORRESPONDENCE LOG**
6. **FINANCES**
 - 6.1. Audit for year ending March 2016 – External Auditor’s report – to note.
 - 6.2. Current financial statement – to note.
 - 6.3. Authorisation of expenditure –
To authorise the issuing of the following cheque:

Chq. No. 000072, West Quantoxhead Village Hall bookings	£24.00
Chq. Nos. 000073 & 000074, Clerk’s Salary & Tax (July-September 2016)	£269.45
 - 6.4. Grant request from West Quantoxhead (St Audries) Village Hall
7. **PLANNING**
 - 7.1. Applications: None.
 - 7.2. Decisions: None.
8. **NEIGHBOURHOOD PLAN**
9. **HIGHWAY MATTERS**
10. **FOOTPATHS**
11. **POLICIES & PROCEDURES**
 - FOI Publication Scheme 2016
 - Complaints Procedure for use in complaints against the Council
 - Recording of Council Meetings
12. **MEETINGS 2017**
13. **FUTURE MEETINGS**

9 November 2016 at 7.30 pm